

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
APRIL 1, 2014 7:00 PM  
AT THE CLUBHOUSE  
8181 COWICHAN ROAD  
MINUTES**

**MEMBERS PRESENT:**

Richard Baer  
Dawn Baker  
Terry Garrow  
Bill Knowlton  
Michael Schmidt  
Ken Woods (acting Chair)

**Also Present:**

Valery Anderson, BOD Liaison  
Ken Hoffer, General Manager  
Esther Matter, Office Manager (recording secretary)

**EXCUSED:**

Tom Wright, Chairman  
Steve Freitas, Operations Manager

**CALL TO ORDER:** Ken Woods called the meeting to order at 7:00pm.

**MINUTES:**

- Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve the ACC minutes of March 4, 2014 as presented.

**BUSINESS:**

- A) Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve Project #2014-9-41, Deck, Div. 13, Lot 3, 5512 Sehome Court, Betty Piersma subject that the deck is not within the 35 foot setback.
- B) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve as submitted Project #2014-10-41, Shed/Fence/Flag Pole/Concrete Work, Div. 11B, Lot 25, 5487 Salish Road, Ross & Erin Davidson.
- C) Motion made by Terry Garrow, seconded by Dawn Baker and carried to approve as submitted Project #2014-11-41, Deck/Concrete Work, Div. 8, Lot 23, 8171 Comox Road, Robert & Jodi Green.
- D) Motion made by Michael Schmidt, seconded by Dawn Baker and carried to approve as submitted Project #2014-12-41, Deck, Div. 1, Lot 50, 5460 Tsawwassen Loop, Michael Flittie.
- E) Motion made by Terry Garrow, seconded by Michael Schmidt and carried to approve as submitted Project #2014-13-41, Deck Replacement, Div. 12C, Lot 84, 8152 Skagit Way, Tom & Dawn Baker. Dawn Baker abstained.

**DISCUSSION:**

- The retaining wall project that could not be approved by the ACC due to AR&R restrictions was approved by the Board of Directors.
- The Roads & Drainage Committee decided it would be best if a member or members of the committee inspected properties of new home constructions with Steve Freitas before the drainage plans are approved by the ACC.

**ADJOURNMENT:**

- **Motion made by Bill Knowlton, seconded by Dawn Baker and carried to adjourn. Meeting adjourned at 7:20pm.**

*Esther Matter*

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Recording Secretary