

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
MARCH 1, 2016 7:00PM  
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

**MINUTES**

**Call to Order:** Chairman Tom Wright, called the meeting to order at 7:00pm.

<b>Roll Call:</b>	Tom Wright, Chairman	Present
	Michael Schmidt	Present
	Bill Knowlton	Present
	Sheryl Jensen	Present
	Peter Hoemberg	Present
	Kathy Green	Present
	Richard Baer	Present
	Dawn Baker, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ken Hoffer, General Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

**Minutes:**

- The minutes of February 2, 2016 were corrected as follows:
  - Under item #B the words ‘and carried’ were added to the motion.
  - Under item #B3 the words ‘deny the project’ were added behind each ACC name.
- Motion made by Sheryl Jensen, seconded by Michael Schmidt and carried to approve the minutes of February 2, 2016 as amended.

**Business:**

- **A)** Motion made by Michael Schmidt, seconded by Richard Baer and carried to approve Project #2016-9-31, New Mobile Home, 5806 Salish Road, Div. 7, Lot 36, 5806 Salish Road, Barb Hawley.
- **B)** Project 2016-10-31 incomplete.
- **C)** Motion made by Peter Hoemberg, seconded by Bill Knowlton, and carried to approve Project #2016-11-31, Shed, 8181 Cowichan Road, by the Clubhouse, submitted by BBVCC.
- **D)** Motion made by Peter Hoemberg, seconded by Richard Baer, and carried to approve Project #2016-12-31, Addition of dry line fire suppression system, BBVCC Marina, 8055 Cowichan Road, submitted by BBVCC, subject to approval from the Whatcom County Fire Marshall.

**Discussion:**

- Stop Work Orders: Steve Freitas explained how and why SWO were generated.
- Some of the ACC felt the SWO should be re-worded. The issue will be discussed at the April ACC meeting.
- Buildings larger than 144 square foot sheds. Decisions regarding such buildings have been handled on a case by case basis. Should there be regulations put into the AR&R’s or continue to deal with such buildings as the projects are submitted? By consensus the ACC decided to discuss suggestion at a later date.
- Motion made by Michael Schmidt, seconded by Bill Knowlton and carried to adjourn, meeting adjourned at 8:18 pm.