

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
FEBRUARY 7, 2012 7:00 PM
AT THE CLUBHOUSE 8181 COWICHAN ROAD
MINUTES**

ROLL CALL:

Ken Woods - Chairman	Present
Shannon Parsons - Vice Chairman	Present
Richard Baer	Present
Jim Baker	Excused
Carl Garlow	Present
Bill Knowlton	Present
Paula Rotondi	Present
Valery Anderson - BOD Liaison	Present

Also Present: Skip Bickers, Field Operations Coordinator; and Esther Matter, Office Manager

CALL TO ORDER: Ken Woods called the meeting to order at 7:00pm.

MINUTES:

Approval of the regular session Minutes of January 3, 2012.

- **Motion made by Carl Garlow, seconded by Paula Rotondi and carried to accept the regular session minutes of January 3, 2012 as written.**

Approval of the special session Minutes of January 17, 2012.

- **Motion made by Shannon Parsons, seconded by Paula Rotondi and carried to accept the special session minutes of January 17, 2012.**

BUSINESS:

- **A) Motion made by Shannon Parsons, seconded by Paula Rotondi and carried to approve as submitted Project # 2012-02-27, Storage Shed, Div. 12C, Lot 101, 5782 Skagit Place, John Kent and Scott Lenton.**
- **B) Motion made by Richard Baer, seconded by Carl Garlow and carried to approve as submitted Project #2012-03-27, Patio Enclosure, Div. 15, Lot 64, 8231 Sehome Road, Beverly Hubbard.**
- **C) Motion made by Shannon Parsons, seconded by Paula Rotondi and carried to deny Project #2012-04-27, Tree Removal, Div. 12M, Lot 23, 8238 Salish Lane, Paulo & Elizabeth Duarte due to the requested trees to be removed being unmarked, the alders on the application were unnecessary, and there was no reason why the trees, outside of the alders, needed to be removed.**

DISCUSSION:

- **The liability of BBVCC for denying tree removals was brought up to the attorney; he answered that BBVCC would not be liable since both the BBVCC rules and ACC both ask for an arborist report.**
- **The Front Gate project was in the Bellingham Herald asking for contractor bids. Valery Anderson will meet with all the interested contractors who will be given the needed information for a proper bid. Ken Woods and Richard**

Baer helped create a list of ideal features and materials that would fit within a practical budget without losing quality.

- **Almost all the signs at the front gate have been removed. The sign for the old tiger teeth will be taken care of during the front gate renovations; the electrical wires will be placed in a waterproof electrical box in one of the flower beds.**

VOLUNTEER TO REPORT AT THE NEXT BOARD MEETING:

- **Ken Woods will give the ACC report for the February Board meeting.**

ADJOURNMENT:

- **Motion made by Bill Knowlton, seconded by Paula Rotondi and carried to adjourn. Meeting adjourned at 7:40pm.**

Esther Matter

Recording Secretary: Esther Matter