

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE
BIRCH BAY VILLAGE COMMUNITY CLUB
FEBRUARY 2, 2016 7:00PM
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

MINUTES

Call to Order: Chairman Tom Wright, called the meeting to order at 7:00pm.

Roll Call:	Tom Wright, Chairman	Present
	Michael Schmidt	Present
	Bill Knowlton	Present
	Sheryl Jensen	Present
	Peter Hoemberg	Present
	Kathy Green	Present
	Richard Baer	Present
	Dawn Baker, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ken Hoffer, General Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

Minutes:

- Motion made by Kathy Green, seconded by Sheryl Jensen carried to approve the ACC minutes of January 5, 2015, with a correction to the spelling of Richard Baer's name.

Business:

- **A)** Motion made by Bill Knowlton seconded by Richard Baer and carried to deny Project #2016-5-22, Fence/Tree Removal, Div. 1, Lot 39, 5479 Tsawwassen Loop, James Fritts. Project was denied because of lack of compliance with AR&R's 3.11, HOUSE NUMBERS. The ACC will not review projects if the house numbers are not properly displayed on the home.
- **B)** For Project #2016-6-22, Shed, Div. 9, Lot 98, 8073 Kispiox Road, Mark Mickle. Tom Wright recused himself as chairman; Bill Knowlton took over as chair for this project. Motion made by Richard Baer, seconded by Kathy Green and carried to deny the project as it does not comply with 6.1 of the AR&R's. Before ACC approval will be given for this project the shed must conform to the following.
 1. The sloping side of the shed, the lowest side, will be the starting side for beginning of the peak of the roof.
 2. Roofing material must be compatible with existing house roof, 3-tab asphalt shingles.
 3. Project must be completed by the end of June 2016.
A roll call vote was taken:
Peter Hoemberg-deny the project
Kathy Green-deny the project
Michael Schmidt-deny the project
Sheryl Jensen-deny the project
Richard Baer-deny the project
- **C)** Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve Project #2016-7-22, Deck, Div. 9, Lot 26, 8079 Skeena Way, Randy Larsen, contingent

upon providing the office with a copy of the Whatcom County permit with regards to the structure support.

- D) Motion made by Peter Hoemberg, seconded by Bill Knowlton, and carried to approve Project #2016-8-22, Fence, Div. 11C, Lot 26, 8216 Cowichan Road, Ken Newman/Louise Pion.

Discussion:

- Ken Hoffer, acknowledged complaints from several ACC members regarding incomplete information in the projects in our packets. By consensus the ACC agreed that in all future project applications the Staff will ascertain that all required information has been provided. Then the Staff shall sign off and distribute packets to members of the ACC.
- Peter Hoemberg would like to change the AR&R's to have chain-link fences denied as a fencing choice. Thinks they are fine for institutions, not for residential properties.
- Buildings larger than 144 square foot sheds. Decisions regarding such buildings have been handled on a case by case basis. Should there be regulations put into the AR&R's or continue to deal with such buildings as the projects are submitted? By consensus the ACC decided to discuss suggestion at a later date.
- Motion made by Michael Schmidt, seconded by Bill Knowlton and carried to adjourn, meeting adjourned at 8:00 pm.