

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
JANUARY 7, 2014 7:00 PM  
AT THE CLUBHOUSE  
8181 COWICHAN ROAD  
MINUTES**

**ROLL CALL:**

Tom Wright - Chairman	Present
Richard Baer	Present
Dawn Baker	Present
Terry Garrow	Present
Bill Knowlton	Present
Michael Schmidt	Present
Ken Woods	Present
Valery Anderson - BOD Liaison	Present

Also Present:

Steve Freitas, Operations Manager  
Esther Matter, Office Manager (recording secretary).

**CALL TO ORDER:** Tom Wright called the meeting to order at 7:00pm.

**MINUTES:**

Approval of the regular session minutes of December 3, 2013.

- **Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve the ACC minutes of December 3, 2013 as presented.**

**BUSINESS:**

- **A) Motion made by Richard Baer, seconded by Michael Schmidt and carried to approve Project #2014-1-17, Deck Replacement, Div. 10A, Lot 1, 8076 Chinook Way, Rob Carol contingent that the deck is not encroaching into the setback (Steve Freitas will verify).**
- **B) Motion made by Bill Knowlton, seconded by Ken Woods and carried to deny Project #2014-2-17, Carport Enclosure, Div. 1, Lot 41, 5483 Tsawwassen Loop, Jerry Mascio due to the location of the carport being in the 5 foot side lot setback and per AR&Rs 1.2.**
  - **Motion made by Ken Woods, seconded by Terry Garrow and carried to approve Project #2014-2-17, Fence, Div. 1, Lot 41, 5483 Tsawwassen Loop, Jerry Mascio.**
- **C) Motion made by Richard Baer, seconded by Dawn Baker and carried to approve as submitted Project #2014-3-17, Patio/Addition, Div. 15, Lot 77, 8163 Sehome Road, Beatrice Yasayko.**
- **D) Motion made by Richard Baer, seconded by Ken Woods and carried to approve Project #2014-4-17, Basketball Hoop, Div. 3, Lot 13, 8092 Cowichan Road, Preston Bouma contingent that the project meets setback requirements (Steve Freitas will verify).**

**DISCUSSION:**

- **Driveway Definition:** A new definition for the AR&Rs was reviewed:
  - **Motion made by Richard Baer, seconded by Ken Woods and carried to recommend board approval of the following definition to be added to the AR&Rs: “Driveway - A private road that connects directly between a single family dwelling/garage/carport and a BBVCC paved street.”**
  
- **Parking Lot lighting:** The board and office are looking into the cost and options for more lighting for the clubhouse parking lot.

**ADJOURNMENT:**

- **Motion made by Bill Knowlton, seconded by Terry Garrow and carried to adjourn. Meeting adjourned at 7:34pm.**

*Esther Matter*

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Recording Secretary: Esther Matter