

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
JANUARY 2, 2013 7:00 PM  
AT THE CLUBHOUSE  
8101 COWICHAN ROAD  
MINUTES**

**ROLL CALL:**

Ken Woods - Chairman	Present
Richard Baer	Present
Dawn Baker	Present
Jim Baker	Present
Carl Garlow	Present
Bill Knowlton	Present
Paula Rotondi	Present
Valery Anderson - BOD Liaison	Present

Also Present: Steve Freitas, Architectural/Marina Compliance Technician; Esther Matter, Office Manager (recording secretary)

**CALL TO ORDER:** Ken Woods called the meeting to order at 7:00pm.

**MINUTES:**

Approval of the regular session minutes of December 4, 2012.

- Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve the ACC minutes of December 4, 2012 as presented.

**BUSINESS:**

- A) Motion made by Bill Knowlton, seconded by Paula Rotondi and carried to approve as submitted Project #2012-81-12, Tree Removal, Div. 12A, Lot 23, 8107 Kayak Way, BBVCC.
- B) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve Project #2012-82-12, Deck Replacement, Div. 9, Lot 3, 8061 Chinook Way, Terry Garrow subject that the railing is a minimum of 36 inches high.

**DISCUSSION:**

- Whether or not dead trees need to be approved for removal was questioned at the last Board Meeting. If the intention of the covenants was to not include dead trees in the approval process then it should be altered with the re-write. Either way it should not be an issue to apply for a living, a dying, or a dead tree removal considering the simple application and no fee.
- A recommendation was made to assess trees that could be in danger of damaging property.
- Valery Anderson mentioned that Phase 2 of the front gate process would begin this month.
- A discussion item for the next ACC meeting will be whether or not to add a rule to the AR&Rs that any home addition request has to comply with the minimum size requirements for a new home.

**ADJOURNMENT:**

- Motion made by Bill Knowlton, seconded by Paula Rotondi and carried to adjourn. Meeting adjourned at 7:18pm.

*Esther Matter*

Recording Secretary: Esther Matter

**EM: 1/3/13**

**Approved: 2/5/13**