

Draft

BIRCH BAY VILLAGE COMMUNITY CLUB

POLICY RESOLUTION NO. 11-05-17-07

**PURPOSE:** Resolution to establish a procedure to fill vacancies on Standing or Ad Hoc Committees.

**WHEREAS,** there is a need to establish the application and selection process to fill vacancies on Standing and Ad Hoc Committees, this policy shall set forth the standards and procedures for application and selection of applicants.

**NOW, THEREFORE, BE IT RESOLVED:**

That the following procedure be followed:

1.1 Application Procedure:

- a. When an opening on a Committee becomes available, the Chairman of said Committee shall inform the office.
- b. The office shall put an ad in the next bulletin advertising the vacancy.
- c. Interested members may apply, submitting an application to the office, no later than 25 days after the ad appeared in the Bulletin.
- d. At the end of the application period the office will forward new applications to the Committee Chair for consideration by the said Committee during their next regular meeting.
- e. The Committee at the regular meeting will select (by voting) their candidate and this will be forwarded to the Board for approval.
- f. During the next Board Meeting the BoD will review the Committees recommendation and the other applicants and make their decision.
- g. Applications that were not selected must be re-submitted for each new opening.

Reference Birch Bay Village By-Laws 5.1.4 (f)

DATE OF ADOPTION

ATTEST:

May 17, 2007

  
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BBVCC SECRETARY

**BIRCH BAY VILLAGE COMMUNITY CLUB  
BOARD OF DIRECTORS REGULAR MEETING  
MAY 17, 2007 7:00 P.M.  
AT THE CLUBHOUSE**

**MINUTES**

**ROLL CALL:**

<b>Ralph Falk, President</b>	<b>Present</b>
<b>Deon Wiechmann, Vice President</b>	<b>Present</b>
<b>Bob Boyd, Treasurer</b>	<b>Present</b>
<b>Valery Anderson, Secretary</b>	<b>Present</b>
<b>Betty McKinney</b>	<b>Present</b>
<b>Sandra Stillion</b>	<b>Excused</b>
<b>Jeff Morris-Reade</b>	<b>Present</b>

Also present Meg Grable, General Manager, Ann Nydam, Administrative Manager.

**CALL TO ORDER:**

President Ralph Falk called the meeting to order at 7:05 p.m.

**AGENDA:**

- Motion made by Valery Anderson, seconded by Deon Wiechmann and carried to approve the agenda for May 17, 2007 as written.

**BIRCH BAY STEERING COMMITTEE:** John Sand

**HOMEOWNER'S PRESENTATION:**

- Mike Griffin will pass on speaking for now.

**MINUTES:**

- Motion made by Valery Anderson, seconded by Betty McKinney, and carried to approve the Minutes of April 19 2007 as written.
- Motion made by Betty McKinney, seconded by Jeff Morris-Reade and carried to approve the minutes of the Special Meeting of May 14, 2007.

**COMMITTEE REPORTS:**

**ACC – Ralph Falk**

- Reviewed the project Approvals and Denials of the May 1, 2007 ACC meeting
- Ken Woods and Barbara Farnsworth are working revisions to rules regarding Fences and Sheds.

**MARINA COMMITTEE:** - Deon Wiechmann

- Floats replacement is finished.
- A & B dock electrical work still progressing as scheduled.
- A new 'work' boat has been purchased for the Village.

**GOLF COMMITTEE:** - Chuck Pagani

- There are approximately 16 kids signed up so far to receive golf lessons.
- Bob Simpson has been appointed as Vice-Chair.
- The Golf committee would like more representation from the ladies golf club.
- The golf tournaments for the year have been set up.
- The committee is researching the possibility of installing a shuffleboard court.

**SECURITY COMMITTEE:** - John Ellis

- Several issues were discussed at the Security meeting, which was held on Wednesday, May 16, 2007.
  - Member sometimes use the members gate while driving a vehicle without a barcode. The committee decided this was a rare occasion and not cause for concern.
  - People are parking at the Rec sites after dusk, should additional cameras be installed?

- Also, a recording device needs to be set up on the camera at the lower gate.
- Landscapers need to be told to not block the roads with their vehicles when working on yards. Suggestion to call the gate and have patrol sent out to have landscaper move.
- Concern about RV's being parked on the BBV easement for longer than 72 hours.

**LAKES COMMITTEE: - George Emmett**

- Application to put fish in the lakes has been returned, the state needs to know the source of where the fish are coming from. The closest vender is located in Arkansas.

**VIEW RESTORATION COMMITTEE- Nina Baker**

- Nina presented the Board with the final draft of the View Restoration documents and process.
- Several Board members feel a Forum should be held prior to adopting the policy so BBV members are made aware of what this process is about.
- Some Board members feel the full burden of paying for the removal of view blocking trees should not be put entirely on the homeowner with the trees. Possibly sharing the cost would be fairer.
- The Board agrees in principal with the View Restoration policy, just not in agreement with who pays.
- Motion made by Deon Wiechmann, seconded by Valery Anderson and carried to adopt the procedure, but review who will bear the cost of removing the trees.
- Members will be able to start the process, however no action will be taken until the cost portion has been finalized.

**CLUB REPORTS:**

**Social Club/Building Fund – Pat Vavrick**

- Activities are winding down for the summer.
- Jenny Taylor will be taking over as Chairperson, with Ted Provencher as Co-Chair.
- The May 10 luncheon was a great success, the Tap Dance group provided the entertainment.
- Saturday, May 19 is the Fun, Run, Walk.
- There is a Beach and Road clean-up day planned for July 7, 2007.
- The Annual Yard sale is planned for Saturday, August 4, 2007.
- The Oktoberfest is scheduled for the 6<sup>th</sup>.

**Building Fund**

- The Building Fund has officially disbanded as their job is finished.

**PRESIDENT'S REPORT – Ralph Falk**

- Valery talked about the plan for the spur and connector road for the Horizon's Semiahmoo project. The phases are not being done in the proper order, and the Board has been dealing with Whatcom County on this issue.
- The Board has drafted a Resolution for the filling vacancies on Committees.
- Motion made by Deon Wiechmann, seconded by Betty McKinney and carried to accept the Resolution.
- There will be a Closed Board Meeting on Wednesday, May 30, 2007 to discuss Legal and Personnel.
- Ralph reminded everyone of the Annual meeting which will be held at the Performing Arts Center in Blaine, on Friday, June 1, 2007. There will be signs showing where to park.
- The Guest Speaker will be Deputy Cliff Langely.

**MANAGER'S REPORT:**

- Bob Boyd will provide a final financial statement for the June 1<sup>st</sup> meeting.
- The Golf Committee has suggested moving the #1 green over to keep gold ball from hitting houses. The cost would be approximately \$6100 not including labor.

- Motion made by Deon Wiechmann, seconded by Valery Anderson and carried to deny the request to move the green and leave it where it is.
- Lot mowing is on schedule, the office is in the process of hiring an additional person to help mow lots and whack weeds.
- Pictures are being taken of properties that are messy, letters and fines are being sent to the owners, requesting they clean up their properties.
- Spraying will begin. Spraying is usually done in the mornings providing there is no wind or rain.
- The back of the maintenance yard is in the process of being cleaned up and organized.
- The Solar panels have been installed at the pool.
- There is a Burn Ban in effect. There is a \$300 minimum fine for someone lighting fires on the bluff.

**CORRESPONDENCE:**

- A property owner in Division 7 is requesting to have a tree removed. The question is; whose property is the tree on.
- A property owner who lives on Kwann Lake has a tree that is beginning to uproot, they are requesting the tree be topped.
- Motion made by Betty McKinney, seconded by Deon Wiechmann, and carried to have the tree removed.
- Property owner of Division 7, Lots 27 & 29 have requested assistance with draining the water off and away from their property. The Drainage committee has looked at it. The Board recommends the owners submit a request to the ACC for culverts and catch basins.

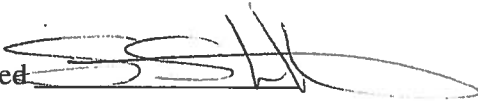
**BUSINESS:**

- Because of the new resolution passed by the Board, Bruce Walasek is withdrawing his resignation from the ACC and will stay on until his term expires in November 2007.

**ADJOURNMENT:**

- Motion made by Betty McKinney, seconded by Deon Wiechmann and carried to adjourn. Meeting adjourned at 9:25 p.m.

Approved



6/21/07

Attest:

